

Special Points to Note

The RGC would like to draw applicants' attention to the following matters (extract from RGC [Call Circular](#)):

a) Submission of Information on Re-submission in the Preliminary Proposal Stage

To facilitate the assessment of re-submitted applications during the preliminary proposal stage, applicants are required to include information of all their previous submissions and the revisions/improvement made to each of the previous submissions, which were required in the full proposal stage previously. Applicants should make sure that sufficient revisions and improvement based on the comments provided by the assessment panels have been made in the re-submitted applications.

b) No External Links to be Embedded in the Application

Applicants are reminded not to include links to external websites in their applications which may contain extra information about their proposals. Such requirements have been stated in "Submission Processes of SECTION 1 – OVERVIEW" of the "Overview and Guidance Notes (CRF) – Preliminary Proposals".

c) Format and Font

In order to ensure consistency and fairness, applicants are reminded to complete the applications and all pdf documents in the following standard RGC format:

Font: Times New Roman
Font Size: 12 point
Margin: 2.5 cm all round
Spacing: Single-line spacing
PDF version: compatible with Adobe Acrobat Reader 5

Failure to comply with the format requirements may result in the removal of your application from processing.

21 January 2025