

## The Chinese University of Hong Kong

### **University's Eligibility Requirements on Application for External Research Grants as Principal Investigators**

The University has set out the eligibility requirement on PIs of external research grants. According to Clause 5.1 of CUHK's [\*Policy on Research\*](#):

*Academic staff at Assistant Professor rank or Research Assistant Professor rank or above may serve as Principal Investigators of externally supported research awards. Other staff members, with the approval of the immediate supervisor and the Chairperson of the Research Committee may serve as Principal Investigators under special circumstances, provided that a named full-time academic staff member at Associate Professor rank or Research Associate Professor rank or above assumes responsibility for ensuring that the administration of the award conforms with the sponsor's requirements.*

For obtaining the above-mentioned special approval, please submit the following documents to Grants Team, ORKTS by the internal deadline:

- 1) A support letter from the Department Chairperson / Unit Head, including,
  - Justifications on the applicant's research capacity, ability and track record;
  - Confirmation on the applicant's appointment period at CUHK (if the applicant's current appointment period cannot cover the proposed project period, please provide justification on supporting the applicant for the grant); and
  - Name(s) of full-time academic staff member at Associate Professor / Research Associate Professor or above who will serve as Co-I(s) for the project.  
*(The Co-I(s)'s name would not necessarily be included in the application proposal. But the named Co-I(s) should assume responsibility for ensuring that the administration of the project conforms to the grantor's requirements, and should provide support to the applicant by overseeing the project and ensuring successful completion of the project.)*
- 2) CV of the applicant
  - Qualification and research experience i.e. research track record in publications and research projects.