

CLP

Research Fellowship Programme 2022 – Proposal Template

GUIDELINE

Eligibility:

1. The Applicant (ie, Principal Investigator) must:
 - a. work and be affiliated with a university in Hong Kong during this fellowship programme
 - b. act as a leader and supervise relevant research personnel throughout this fellowship programme
2. The Applicant should have experience in the relevant field of the proposed research project.

Important dates:

Programme Launch	1 September 2022 (Thursday)
Submission Period	2 September 2022 (Friday) to 30 September 2022 (Friday)
Submission Deadline	30 September 2022 (Friday) 5:00pm
Inform shortlists for interview	Week of 17 October 2022 (Monday)
Panel Interview	7 November 2022 (Monday) to 8 November 2022 (Tuesday)
Inform Awardees & Applicants	15 November 2022 (Tuesday)
Project Kick-off	December 2022

Applicants should submit their application form to RFPaward@clp.com.hk no later than **30 September 2022 by 5:00pm**.

Please DO NOT attach any cover letter, references, or certificates at this stage. You will be asked to provide further details and original (or notarised) certificates for verification at a later stage.

For detailed terms and conditions of this research fellowship programme, please refer to the General Guidelines.

For any enquiries regarding the application process or programme details, please contact us at email RFPaward@clp.com.hk with subject “Enquiry: CLP Research Fellowship Programme”.

1. Application Section

A. Applicant's particulars

Name in English:	Name in Chinese:
Contact number:	Email:
Position:	Department / University:
Research focus:	

B. Applicant's statement

(Please briefly describe your academic and research background that has equipped you to perform the research. What is the size of your existing research team? Further, why are you interested in the CLP Research Fellowship Programme, and how does it correlate with your career achievements or other expectations (e.g. environmental protection, energy sustainability, energy efficiency goals, etc.)?)

2. Project Details

A. Research Topic chosen:

B. Project Outline:

(Please provide a summary of R&D activities / methodologies to be involved, justification of relevant R&D methodologies, innovativeness / advantages over existing technologies, expected impact & benefits, possible contribution to CLP, alignment with Hong Kong Government policies or action plans, etc.)

C. Project Deliverables (Expected):

(Please provide a brief description of the R&D output in terms of their associated functions, purposes, expected performance, and required timeframe.)

D. Technical Challenges / Risks:

(Please predict possible technical challenges / risks that might hinder the relevant R&D works, and briefly describe the associated solutions / measures.)

E. Project Milestones:

Target Commencement Date: December 2022

*(Please set out the project milestones to be achieved every 6 months for the development of project deliverables. *)*

Project milestone <i>(Default schedule)</i>	Calendar Date (mm/yyyy)	Work Progress / R&D Deliverables (Please specify the R&D deliverables with measurable parameters to indicate its relevant purposes (with start & expected end date of each R&D item per project milestone), and excluding any administrative activities such as equipment procurement)**
Mid-Project Milestone**: (6 th month from commencement)	05/2023	
Final Project Milestone: (12 th month from commencement)	12/2023	

* CLP may require regular meetings, including but not limited to online meetings, visitations or interim reports (subject to projects.)

** Anytime after the Mid-Project Milestone, Applicants are welcome to apply for a one-year renewal

F. Future plan (Optional)

The team applicant is welcomed to propose future plan based on their current research. Subjected to the overall performance of the research team (i.e. quality of stated project deliverables, on-time completion of milestones, progress reports, etc.) and demands of pertinent technology/study, we will consider providing additional financial support for carrying out further research.

Project milestone	Calendar Date (mm/yyyy)	Work Progress / R&D Deliverables (Please specify the R&D deliverables with measurable parameters to indicate its relevant purposes.)
Project Milestone**: (18 th month from commencement)	05/2024	
Final Project Milestone: (24 th month from commencement)	12/2024	

G. Related R&D Projects (if any):

(Please provide details of any previous or ongoing project(s) undertaken by you or your faculty. You may consider providing descriptions of related R&D projects separately.)

Project Title	Project Period	Funding Scheme	Grant Amount (HK\$'000)

3. Attachments to the Application Form

(Please submit all supporting documents with file descriptions as annexed to the application form)

	Annex no.	Description	File Name
<input type="checkbox"/>		Project Delivery Gantt Chart (excel)	
<input type="checkbox"/>		Comparable and relevant R&D projects undertaken by the Applicant (if any)	

Other Supporting Documents		
Annex no.	Description	File Name

Applicant Details

Signature * <i>By signing this, I acknowledge that I have read, understand, and agree to the terms and conditions that state on this application form and General Guidelines.)</i>	
Name	
Position	
Department / University	
Date	