

This Policy has been replaced by Policy on Research and Policy on Intellectual Property w.e.f. 1 August 2020

Schedule 9 Assignment of IP rights

The following provisions concerning intellectual properties will be incorporated as an integral part in an employee's contract of employment:-

- (a) During the period of (the staff member's) appointment, (the staff member) is required to observe at all times the University's Policy on Research, Intellectual Property and Knowledge Transfer at the Schedule attached including the procedures and implementation guidelines and any other relevant regulations in relation thereto as approved and amended by the University from time to time.
- (b) In accordance with the provisions under paragraph (a) above,
 - (i) If at any time during (the staff member) employment under his Letter of Appointment and arising out of any work done as part of his duty, (the staff member), either by himself or jointly with any other person or persons invent, write, design, discover, make, conceive or participate in the inventions, writing, discovery, making, of any Intellectual Property¹, such Intellectual Property shall be the absolute property of the University unless otherwise provided for by the University, and (the staff member) shall immediately communicate to the University full details thereof. At the request and expense of the University (the staff member) shall give and supply all such information data drawings and assistance as may be required to enable the University to exploit the aforesaid Intellectual Property to its best advantage and shall execute all documents and do all things which may be necessary or desirable for obtaining patent or other protection for the aforesaid Intellectual Property in such parts of the world as may be specified by the University and for vesting the same in the University as it may direct.
 - (ii) Any item of Intellectual Property shall not be subject to sub-paragraph (b)(i) above where:
 - (A) (the staff member) has notified the University in writing that he proposes to work on the invention, writing, discovery or making as aforesaid of such Intellectual Property, and
 - (B) the University, after (the staff member) has provided it with all the information it considers necessary or appropriate, has come to the conclusion that such Intellectual Property will result from permissible consulting activities without the use of University resources, facilities or any other form of University contribution and the University has notified (the staff member) of this decision in writing.

¹ Intellectual Property shall mean all or any of the following:-

- i) *(Trade) Mark*
- ii) *(Trade) Name*
- iii) *Patent and Similar Rights*
- iv) *Know-how (Trade Secrets)*
- v) *Copyright*
- vi) *Registered Designs*
- vii) *Confidential Information*
- viii) *Goodwill*